

Report to the Grand Jury

Frederick County Adult Detention Center

Frederick, MD



Sheriff Charles Jenkins
Frederick County, MD

Lt. Col. William V. DeLauter
Corrections Bureau Chief





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“All the great things are simple, and many can be expressed in a single word: freedom, justice, honor, duty, mercy, hope”

Winston Churchill



Vision Statements

Frederick County Sheriff's Office – Vision Statement

The Frederick County Sheriff's Office is committed to providing services that are fair, impartial and effective while holding employees to the highest standards of efficiency, morality and professionalism. The Sheriff's Office is comprised of skilled dedicated professionals, striving to be proactive, rather than reactive where possible. We are responsible and accountable to each other as well as the public we serve. We believe in God, ourselves, our country, state and county. We believe in the concept of continuous improvement in all our endeavors, always striving to be the best we can be.

Corrections Bureau – Vision Statement

The Corrections Bureau's VISION is to; strive to be proactive not reactive in every aspect of operation, empowering all staff to perform to their highest expectation, enable decision and duty flexibility within established policy and procedure, being responsible and accountable to each other and our shared duty and vision. With these objectives our organization will become an efficient agent of change for staff, offenders and the public we serve; never forsaking the element of evaluation to assure we are always the best we can be.

Purpose of a VISION

A VISION identifies what the organization stands for and where the organization intends to go. It is a simple inspirational focusing statement that helps all the organization's employees identify with a cause greater than themselves. A VISION helps everyone in the organization see clearly where it is they are working so hard to go. A VISION helps us see why and how our work is important. Having a common VISION creates great unity and a sense of commitment. Victor Frankel (1985) wrote about his observations in a Nazi concentration camp during World War II; he realized that those who survived in the most dreadful of conditions were those who had a VISION, a picture of what they were supposed to do in life, a purpose of being. All of us strive to have a purpose in the various areas of our lives; therefore, if we are committed to a purpose, to something greater than ourselves, we are much more likely to be motivated, energized, creative and loyal. Sometimes direction in travel eludes us, but with the map of a VISION, the direction is clear.

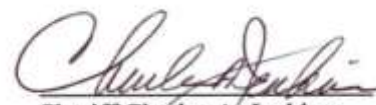


From the Sheriff

As the Sheriff of Frederick County, it is my privilege to present the Grand Jury with this report. This report highlights the achievements of detention center staff and the success of our many detention center programs as we continue to move forward in 2014 and beyond. Understanding that the primary mission of the detention center is the safety of the public as well as safety and security of inmates. The field of corrections in general is a vital part of the criminal justice system. Our correctional officers do far more on a daily basis that goes largely unnoticed. Our correctional officers deal with individuals from all segments of society who are incarcerated for every crime imaginable, with a wide range of emotional, psychological, and substance abuse issues.

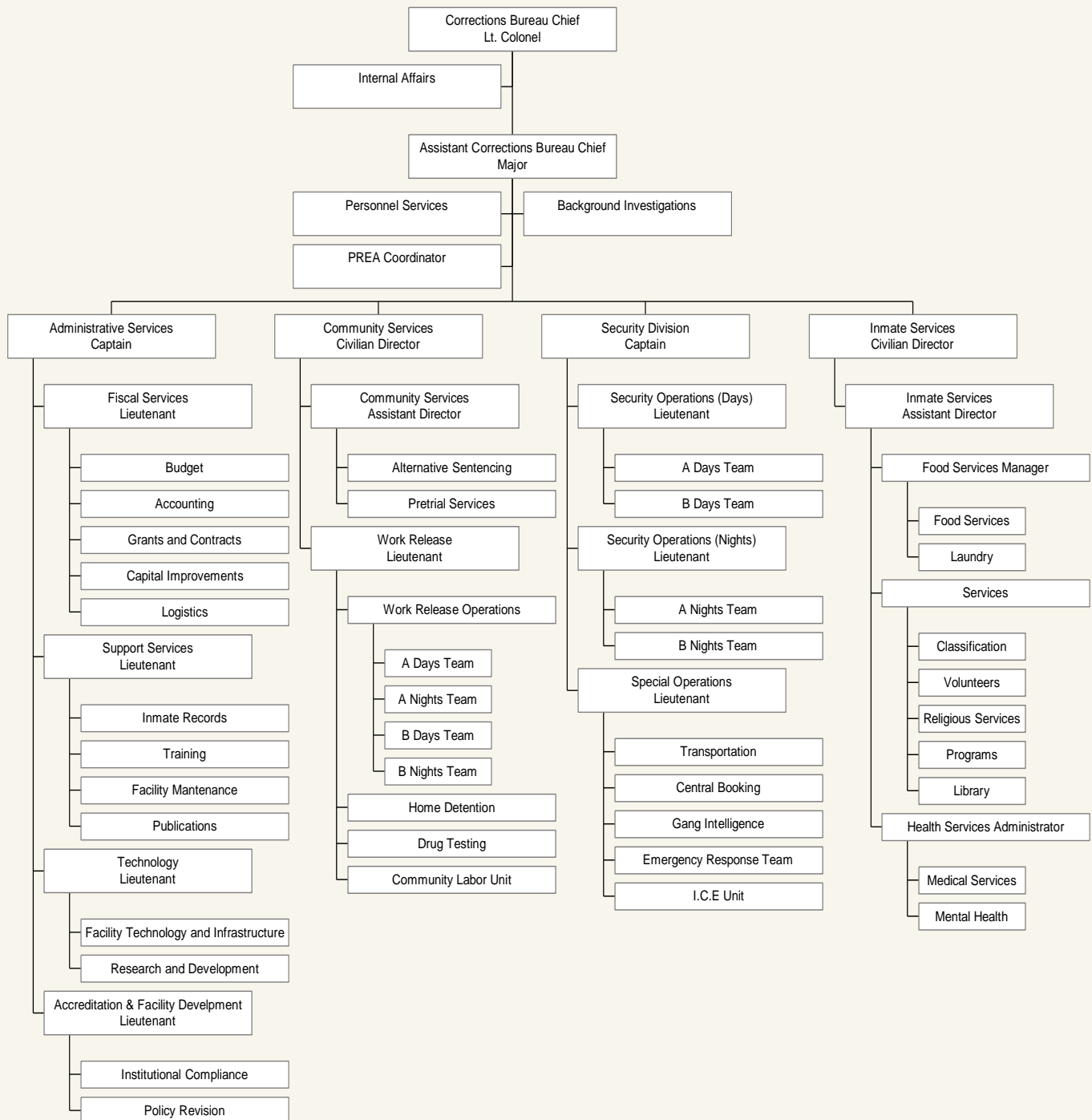


The Frederick Count Adult Detention Center continues to improve its daily operations through consistent manpower evaluations, the implementation of state-of-the art technology to include tracking routine security checks, the electronic tracking of inmate movement, and expanded video surveillance throughout the facility. These advances in technology allow staff to eliminate risks and increase efficiencies in our day to day operations. Our partnership with the Department of Homeland Security through our participation in both the 287g and Secure Communities Programs is going extremely well. The facility is routinely audited for compliance in both state and federal correctional standards and continually exceeds those standards, being recognized as a model facility throughout the state and region. Despite the ongoing county budget issues, the Corrections Bureau has maintained a high level of excellence in the effective delivery of necessary and essential services in the field of corrections. The citizens of Frederick County should recognize that the Frederick County Adult Detention Center is a very secure, safe, and efficient facility. It is also important to recognize and appreciate the outstanding job that our correctional staff does each and every day.


Sheriff Charles A. Jenkins
Frederick County, Maryland



Corrections Bureau Organizational Chart





Command Staff

Corrections Bureau Chief

The Frederick County Sheriff's Office – Corrections Bureau is commanded by Lieutenant Colonel William V. DeLauter, Corrections Bureau Chief. Lt. Col. DeLauter was promoted to Corrections Bureau Chief on May 8, 2010. He began his career at the Frederick County Adult Detention Center on March 28, 1985.



Internal Affairs and Institutional Intelligence

The Frederick County Adult Detention Center is assigned one (1) full-time patrol sergeant to conduct internal reviews of complaints against staff and to collect intelligence from the inmate population. This position has a close relationship with all area police agencies and with the Frederick County State's Attorney's Office. This position reports directly to the Corrections Bureau Chief.

Assistant Corrections Bureau Chief

The Assistant Corrections Bureau Chief reports directly to the Corrections Bureau Chief and is responsible for overseeing the four (4) divisions within the Corrections Bureau. This position is commanded by Major David W. Ward. Major Ward began his career with the Frederick County Adult Detention Center on October 9, 1990.



Personnel Services

Personnel Services is supervised by the Assistant Corrections Bureau Chief. The Personnel Assistant is responsible for the management of personnel services, recruiting, workers' compensation issues, staff development, and leave issues (FMLA, Sick Leave Donors, etc).

Backgrounds

A Correctional Corporal handles all background investigations, which are conducted in accordance with Maryland law. All applicants must successfully complete a pre-employment background investigation and polygraph examination. Background investigations include interviews of family, friends, neighbors, and both past and present employers. Criminal and motor vehicle records checks are also performed utilizing the Criminal Justice Information System (C.J.I.S.), the Maryland Information Law Enforcement System (M.I.L.E.S.), as well as municipal, local, and state law enforcement agency records.

PREA Coordinator

The PREA (Prison Rape Elimination Act) Coordinator is a new position mandated by Federal Law for all jails and prisons in the country. This position coordinates the elimination of rape and sexual assaults of the inmate population in the Frederick County Adult Detention Center.



Administrative Division

The Administrative Division is supervised by Captain Timothy Selin, Director of Administrative Services, who was promoted to this position in May of 2013. The Administrative Division reported to Major David W. Ward, Assistant Corrections Bureau Chief, prior to the recent promotion due to a vacancy of the Directors position.

SUPPORT SERVICES

Lt. Steve Jamison, Commander of Support Services is responsible for the daily management and monitoring of Facility Maintenance, Inmate Records, Publications, Training, and County Maintenance Technicians.

Facility Maintenance

The Frederick County Adult Detention Center is assigned three (3) full-time Maintenance Technicians from the County's Maintenance Department. Duties include, but are not limited to, replacement/repair of electrical systems, heating and air conditioning, cameras, kitchen equipment, gas fired boilers, and back-up generators.

Inmate Records

The area of Inmate Records is assigned a Records Manager (Duane Hine) and one Administrative Specialist (Arielle Patton), who perform a wide range of duties. They manage all aspects of the inmate base files. Duties include inmate base record management, and preparation of correspondence to the courts and other law enforcement/correctional jurisdictions. Additionally, inmate base files are digitally archived and maintained under strict guidelines in accordance with the Maryland Commission on Correctional Standards.

Training and Staff Development

The Maryland Police & Correctional Training Commissions requires attendance in our Maryland Correctional Training Commission approved academy within one (1) year of appointment to the position of Correctional Officer or Support Staff. Correctional Officers are required to receive a minimum of 200 hours of training and Support Staff require a minimum of 120 hours of training their first year. The Corrections Bureau runs its own state certified Corrections Academy. Training was staffed by Sgt. William Rohrbaugh, Cfc. Sean Gilmore, and Cfc. Brian Carlson

Publications Management

The printing of all in-house manuals, forms, and handouts are handled through Support Services.

ACCREDITATION AND COMPLIANCE

Lt. Robert Moreland, Commander of Accreditation is responsible for all audits and the Compliance/Disciplinary Sergeant. The Frederick County Sheriff's Office - Corrections Bureau is governed by local, state, and federal laws. Compliance with these regulations is crucial to the success and operating effectiveness of our facility. In 2012 we were audited by the Maryland Commission on Correctional Standards (MCCS) and received a 100% compliance rating. This was the first audit where all documents were digitally archived and reviewed by the auditors via a laptop.



Compliance/Disciplinary Section

Sergeant Vince Poffenberger is responsible for monitoring compliance with standards issues, review of all incident reports, management and accountability of security hardware, and inmate disciplinary action. Disciplinary hearings are the primary instrument where rules and regulations of the facility are maintained and enforced. Correctional staff prepare incident reports for a variety of reasons to document various actions, situations, and information. The Compliance Section compiles statistical data on all incident reports prepared by staff.

TECHNOLOGY

Lt. Joseph Chrisp, Commander of Technology oversees all technologies within the Corrections Bureau. This includes computers and printers, video surveillance equipment, inmate telephone system, computerized inmate management system, digital archiving of records, creating and editing electronic forms, electronic door control and the Detention Center's website to name a few items.



FISCAL SERVICES

Lt. Jennifer Swope, Commander of Fiscal Services is responsible for the daily operations of the Accounting/Procurement Office to include purchasing and procurement, grant monitoring, budget, inmate accounts, and logistical management including facility and County property.

Accounting/Procurement

An Accounts Office Manager (Tammy May) and an Accounts Administrative Specialist (Patti Fisher-Hawkins) comprise the Accounting/Procurement Office of the Fiscal Services Section. Personnel in this section are responsible for the management of all funds and accounts within the Corrections Bureau. This includes procurement, all inmate funds, Work Release payroll processing, medical billing, and the Inmate Canteen Fund.

Logistical Operations

Corporal Ronald Carroll staffs the Logistical Operations Section of the Administrative Services Division. He performs a wide variety of services and duties to include: warehouse operations, delivery of consumable and staple items, accountability/issuance of staff uniforms, and supervision of contracted commissary vendor operations.



Security Division

The Security Division is supervised by the Captain Steve Snow, Director of Security. This division provides overall security, custody, and confinement of all incarcerants remanded to the custody of the Detention Center by the judicial system. The division is organized into three primary units: Security Operations/Day Shifts, Security Operations/Night Shifts, and the Special Operations Unit.

SECURITY OPERATIONS

The Security Operations Unit, probably the most important unit within the Corrections Bureau, is comprised of four independent teams that work 12-hour rotating shifts. A Lieutenant commands each of the Security Operations Shifts and each is comprised of two teams that provide 24-hour security coverage of the Detention Center and the Central Booking Unit. Correctional Officers are charged with the general security, custody, and control of the inmate population and physical plant. The duties performed by the uniformed staff of the Security Division are varied and vital to the maintenance of a safe and secure environment for the incarcerants remanded to our custody and to all Detention Center personnel. The Correctional Officer of today must respond to duties that span the spectrum, from counselor to policeman to medical first responder. Today's Correctional Officer is an expertly trained, self-motivated, well educated, and responsible individual in an extremely demanding and challenging profession.

SPECIAL OPERATIONS

The Special Operations Unit is commanded by Lieutenant Michael Cronise and is comprised of the Transportation Unit, the ICE Unit, Emergency Response Team, and Central Booking. Additionally, this Lieutenant is responsible for any other special operations that might occur.

Transportation Unit

The Transportation Unit is responsible for transporting all adult prisoners to and from local and out-of-county courts, medical appointments, and evaluations within the State of Maryland. This unit is also responsible for transporting juveniles that have been court-ordered to a juvenile facility within the State of Maryland.



The Frederick County Sheriff's Office - Corrections Bureau has a fleet of eleven vehicles. In 2013 the Corrections Bureau received a new transport van with three separate compartments to transport inmates.

Central Booking Unit

Another major area within the Special Operations Unit is Central Booking, which officially opened for operation in October of 1996. Central Booking is an integral part of law enforcement processing in Frederick County. Police agencies using the Central Booking Unit include the Frederick County Sheriff's Office, Brunswick City Police, Thurmont City Police, Maryland State



Police, Frederick Police Department, Department of Natural Resources Police, and State Fire Marshal's Office. The processing of an arrestee, with the exception of receiving the positive identification, is usually completed before the police officer has finished the law enforcement component of the process. This translates directly to a speedier return of police to police duties.

Immigration (I.C.E.)



The Frederick County Sheriff's Office and the Department of Homeland Security, Immigration and Customs Enforcement have partnered to enhance the safety and security of Frederick County through local enforcement of Federal Immigration Law. The Frederick County Sheriff's Office participates in two separate I.C.E. programs. They are the IGSA (Inter Governmental Service Agreement) which started July 12, 2007 and the 287(g) program which started April 11, 2008.

Emergency Response Team

The Corrections Bureau has staff that is trained in special weapons and tactics. This unit is utilized during occasions for crowd control, high risk inmate movement, cell extractions, and other specialized situations.



CCTV (Video Bond Review System)

The Corrections Bureau utilizes a closed circuit video system designed for conducting court bond hearings, bond reviews, and extradition hearings. This closed circuit system is between the courts and the Detention Center. The system allows the hearings to occur without the offender ever leaving the Detention Center. Utilizing this system eliminates the security risk associated with transport and diminishes the cost of transport.



Community Services Division

The Community Services Division is overseen by Mrs. Theresa Benner, Director of Community Services and provides the following legislatively mandated programs that offer sentencing alternatives to the courts: Work Release, Home Detention, Alternative Sentencing and Pretrial Services. These programs are cost effective and well managed alternatives to incarceration that offer an extreme benefit to the Criminal Justice System, the offender and citizens of Frederick County.

WORK RELEASE PROGRAM

The Work Release Program began its operation in 1989. The program is a structured drug and alcohol free operation with a "zero tolerance" approach for substance abuse. The basic concept of the Work Release Program is to allow offenders, who are employed at the time of sentencing, to maintain their jobs in the community, pay program costs and continue to lend financial support to the family. The participants must provide their own transportation to and from employment and are held accountable for maintaining total compliance to program guidelines.



HOME DETENTION PROGRAM

The Home Detention Program is staffed by Corporal Benjamin Keeney and one Correctional Officer/Community Monitor. The Home Detention Program began in 1991. This is a program that is based on intensive supervision through use of Global Positioning Satellites (GPS). The inmate is mandated to wear an ankle bracelet and a GPS tracker at all times. Participants on the program are also required to maintain employment and pay a supervision fee.



The offender has alcohol testing in the home and is required to report randomly to the Work Release Center for programs and random drug testing.

PRETRIAL SERVICES PROGRAM

Two Correctional Classification Specialists, Angela Spencer and Adrienne Sheiss, supervise defendants that are court ordered to participate in the Pretrial Services Program. In 1993, the Frederick County Sheriff's Office, through legislation, was authorized to establish and direct a Pretrial Release Program. The basic concept of the Pretrial Services Program is to release eligible defendants awaiting trial from the Frederick County Adult Detention Center while ensuring a high rate of court appearance. The program focuses on monitoring non-violent offenders in the community. This offsets the cost of their incarceration for Frederick County taxpayers, while minimizing the risk of safety to the community.



DRUG AND ALCOHOL MONITORING

The Work Release Program has a certified on-site drug testing system that allows for immediate test results in determining substance abuse. It is the policy of the Frederick County Sheriff's Office to maintain substance free programs. Participants on Work Release, Home Detention and Pretrial Services are tested on a random basis

ALTERNATIVE SENTENCING PROGRAM

The program began operation in 1982 as part of the Frederick County Sheriff's Office. The program provides the judiciary a sentencing option to order nonviolent offenders to perform court-ordered community service hours in lieu of a jail sentence or high court costs. Community service hours are performed at worksites that meet criteria established in the enabling legislation. The Alternative Sentencing Program utilizes over 90 different worksites to include local, county and state agencies, churches, fire companies and many other non-profit organizations.

The PADDD Program

The PADDD (Positive Alternatives to Dangerous and Destructive Decisions) program was established in 2007. The 3-hour program is a collaboration of speakers from the medical field, recovered trauma patients, families and law enforcement/EMS personnel. The program is an educational tool offering defendants an opportunity to lessen the number of points placed on their license as a result of traffic related charges.

3rd Millennium

In 2008, the Alternative Sentencing Program began managing the community service component for the Frederick County Drug Court and the 3rd Millennium Classroom program was also established. The Alternative Sentencing Program manages court ordered referrals in the completion of an on-line educational class designed for misdemeanor drug and alcohol offenders. Defendants in all programs are required to pay an administrative fee to the agency to offset the cost of the program.

COMMUNITY LABOR UNIT/INMATE LABOR PROGRAM

The Community Labor Unit offers free labor to local and state government agencies, churches,



fire companies and many other non-profit organizations. The work crew is made up of work release authorized inmates and defendants that are court ordered and managed by the Alternative Sentencing Program. Examples of work performed include daily cleaning of the Visitation Area and District Court Commissioners Offices at the Detention Center, collection and removal of recyclable paper, grounds maintenance and special projects. This unit also completes special projects for agencies and non-profit organizations within Frederick County.



Inmate Services Division

The Inmate Services Division is overseen by Ms. Lori Frazee, Director of Inmate Services and is accountable for all programs and services available to the inmate population. This includes classification, food, laundry services, medical services, mental health services, substance abuse programs, library services, GED programs, and religious programs.

CLASSIFICATION

Classification Specialists handle the daily tasks such as new offender intakes, release dates, housing assignments, work assignments, program assignments, release preparation, inmate request slips, referrals, housing unit management and inmate classification. The Classification Specialists are also responsible for sex offender registration, victim notification, DNA collection, detainers and extraditions, transferring inmates to the Maryland Division of Corrections, and act as a liaison to a variety of public agencies.

The Assistant Director of Inmate Services responds to all inmate grievance issues, organizes bi-monthly inmate council meetings, and handles issues with program and contractual staff. In addition to supervising the Correctional Classification Specialists, the Assistant Director also supervises social work interns from local colleges. Volunteer orientations and volunteer management is also a component of the Inmate Services Division.

FOOD AND LAUNDRY SERVICES

Food and Laundry Services are operated and maintained by Detention Center staff. The Food Services Manager, who is a Registered Dietitian, oversees all kitchen and laundry operations. A Dietary Supervisor and cooks assist the Food Services Manager. There are also approximately 26 inmate kitchen workers and six (6) inmate laundry workers. The inmates assist with food preparation, food storage, and meal service. All inmate kitchen workers are required to attend monthly training on various topics taught by the food service staff and are to abide by all Frederick County Health Department regulations. The kitchen at the Frederick County Adult Detention Center also prepares meals for the Meals on Wheels Program.

MEDICAL SERVICES

Medical Services contracted out to ConMed Inc. and are accredited by the National Commission on Correctional Health Care. The medical unit has nursing staff on duty 24 hours a day/seven days a week, and a licensed physician or physician's assistant is on-call and visits the facility at least 4-5 times a week to see inmates. Inmates receive appropriate in-house care and may be referred to outside providers for specialized care. Inmates are required to pay \$4.00 per medical visit and \$4.00 for each prescribed medication. Dental services are also provided for a \$4.00 charge. If the inmate has no funds, they still receive the services and medications, and their account is charged for them to pay at a later time.

MENTAL HEALTH SERVICES

Mental health services are provided through an agreement with ConMed Inc. ConMed Inc. provides on-site credentialed personnel to provide psychiatric treatment and case management



services to mentally ill offenders at the Frederick County Adult Detention Center. Licensed social workers, licensed professional counselors, psychiatrists, and a psychologist provide direct services.

It is important to note that with all of our mental health services, community and other agency support is paramount to the provision of services and the continuation of services once an inmate is released from the Detention Center. The cooperation among County agencies and other support systems in Frederick County is exceptional.

SUBSTANCE ABUSE PROGRAMS

Substance abuse programs are provided through the Frederick County Health Department. Funding sources are a combination of county, state, and federal grant programs. Substance abuse counselors are on-site at the Detention Center, Monday through Friday to provide drug and alcohol treatment and education to both men and women. The primary focus of the Detention Center's program is increasing awareness and personal responsibility in the recovery of our participants. Strong emphasis is placed on relapse prevention and following through with treatment recommendations upon release.

LIBRARY SERVICES

Library services are provided through the Frederick County Public Library System. The Inmate Canteen Account provides the funding for supplies, books, and resource materials. There is currently one full-time Librarian assigned to the Detention Center. A wide range of books and materials are available for the inmates use, including legal reference materials, fiction, non-fiction, self-help, magazines, and current local and regional newspapers. The Librarians are able to assist inmates with research and are available to assist those in need of enhancing their literacy skills. Computers are provided without Internet access for inmates desiring to write letters, make cards, or to prepare information relevant to their individual court cases.

G.E.D. PROGRAM

A GED instructor from Frederick Community College conducts classes for male and female inmates at the Frederick County Adult Detention Center. The source of funding for the materials and testing fees is the Inmate Canteen Account.

RELIGIOUS PROGRAMS

Currently the Frederick County Adult Detention Center utilizes volunteer chaplains and other religious volunteers to provide services to the inmate population. Such services include bible studies, church services, and individual pastoral counseling.



Correctional Officer of the Year: Cpl. Kenneth Anthony
Correctional Employee of the Year: Randy Martin
Instructors of the Year: Jayme Eells and Cpl. Anthony Shives

Staff Promotions:	<u>Previous Rank</u>	<u>New Rank</u>
Timothy Selin	Lieutenant	Captain
Jennifer Swope	Sergeant	Lieutenant
George Stottlemeyer	Corporal	Sergeant
Michael Flowers	Corporal	Sergeant
Dewayne Law	Corporal	Sergeant
Sean Gilmore	Correctional Officer II	Corporal
William Souders III	Correctional Officer II	Corporal
Gregory Hill	Correctional Officer II	Corporal
Cassidy O'Bryan	Correctional Officer I	Correctional Officer II
Ryan Suder	Correctional Officer I	Correctional Officer II
Gerritt Baer	Correctional Officer I	Correctional Officer II
Matthew Hoffman	Correctional Officer I	Correctional Officer II
Vincent Jones	Correctional Officer I	Correctional Officer II
Charles Rockwell	Correctional Officer I	Correctional Officer II
Robert Fritz	Correctional Officer I	Correctional Officer II
Adam Escamilla	Correctional Officer I	Correctional Officer II
Iesha Hall	Correctional Officer I	Correctional Officer II
Kevin Linehan	Correctional Officer I	Correctional Officer II
Abby Little	Correctional Officer I	Correctional Officer II
Grant Wilson	Correctional Officer I	Correctional Officer II
John Collins	Correctional Officer I	Correctional Officer II
Randy Zeitler	Correctional Officer I	Correctional Officer II
Brandon Smith	Correctional Officer I	Correctional Officer II
Kenneth Doughty	Correctional Officer I	Correctional Officer II
Duane Hine	Correctional Classification II	Records Manager
Adrienne Shiess	Correctional Classification I	Correctional Classification II
Tyra White	Cook II	Dietary Supervisor
Rebecca Shorb	Cook I	Cook II

Lorraine Jackson	Retired with 39 years of service.
Cpl. Anna Thomas	Retired with 28 years of service.
Cpl. George Frye	Retired with 26 years of service.
Cfc. Teresa Horman	Retired with 22 years of service.
Catherine Bird	Retired with 18 years of service.



2013 Staff Hired:

Timothy Lavelle	Correctional Officer
Nicholas Weinzierl	Correctional Officer
Brad Klunk	Correctional Officer
Michael Cornell	Correctional Officer
Jason Moore	Correctional Officer
Nicholas Thomas	Correctional Officer
Brian Deppen	Correctional Officer
Christopher Pawlus	Correctional Officer
Anthony Rinaldi	Correctional Officer
James Nguyen	Correctional Officer
Rachel Sharrah	Correctional Officer
Zackary Zeitler	Correctional Officer
Kevin Gladhill	Correctional Officer
Daniel O'Connell	Correctional Officer
Tiara Brown	Correctional Officer
Jesse King	Correctional Officer
Margaret Henderson	Correctional Classification Specialist

New I.C.E. Officers:

Cfc. Matthew Baker
Cfc. Zachary Honeycutt
Cfc. Vincent Jones



Physical Plant

Physical Plant Construction

Detention Center	Opened	October 1984
Work Release	Opened	July 1989
Phase I Construction	Remodeled Kitchen, Medical Unit, Warehouse Space, Administrative Area, and an additional 112 Beds	August 1996
Phase II Construction	Expanded Intake Unit, Central Booking Unit, Support Services	August 1997
Phase III Construction	New 128-bed Work Release Facility opened.	June 2005
Phase IIIa Construction	Renovation of Administrative Areas	December 2007

Program Enhancements

Electronic Monitoring	Initiated	April 1992
Certified 8 Week Correctional Entry Level Academy	Initiated	September 1994
Pretrial Release Program	Initiated	March 1995
Alternative Sentencing Supervised Work Crews		1995
Closed Circuit Bond Review	Initiated	1995
Central Booking	Initiated	October 1996
Certified 1 Week Field Training Officer Program		November 1996
Control Center Upgrade	Completed	November 2004

Facility Bed Capacity

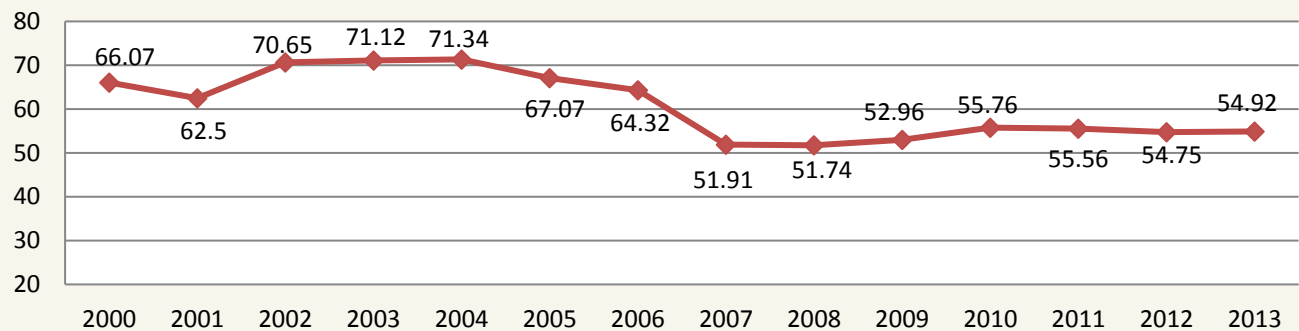
General Population Beds	328	
Special Units (Intake, Medical, and Segregation)	77	
Work Release Beds	128	
Total Beds	533	
Total Facility Cells	203	(186 Double Bunked)
Home Detention	40	



Statistics

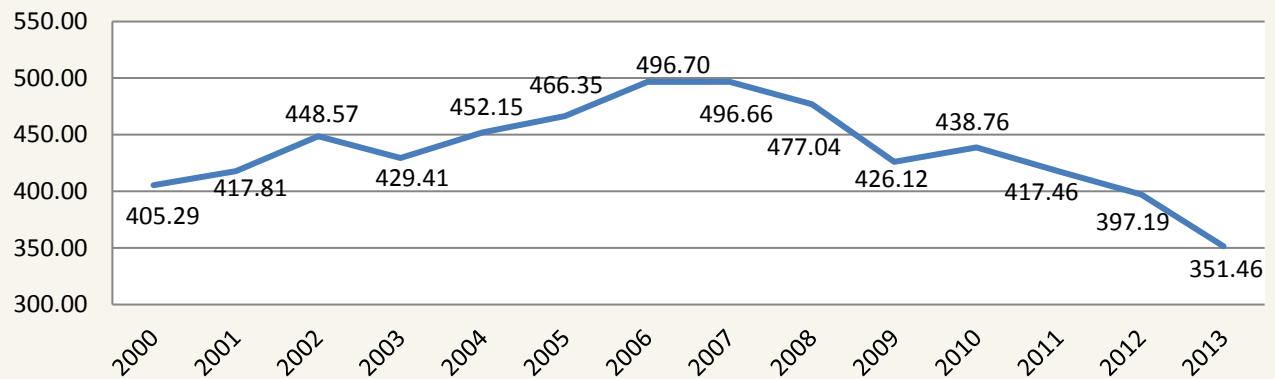
Population

Recidivism Rate



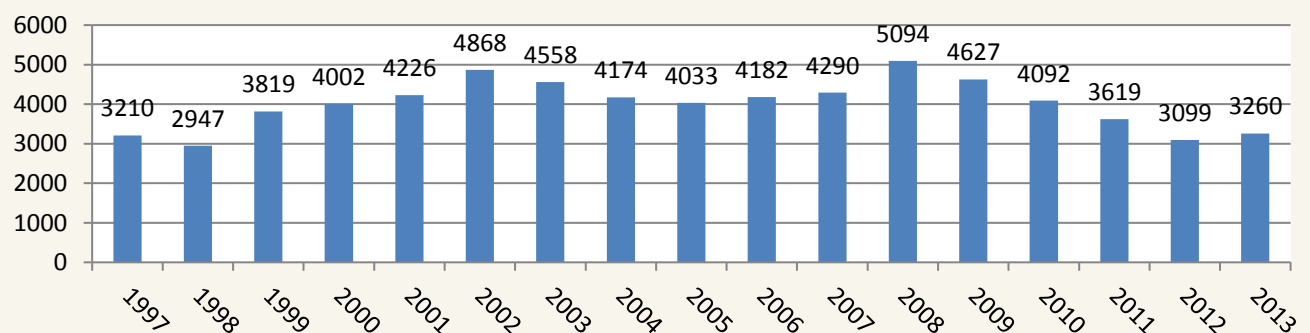
Average Daily Population

(General Population, Weekenders, and Work Release)



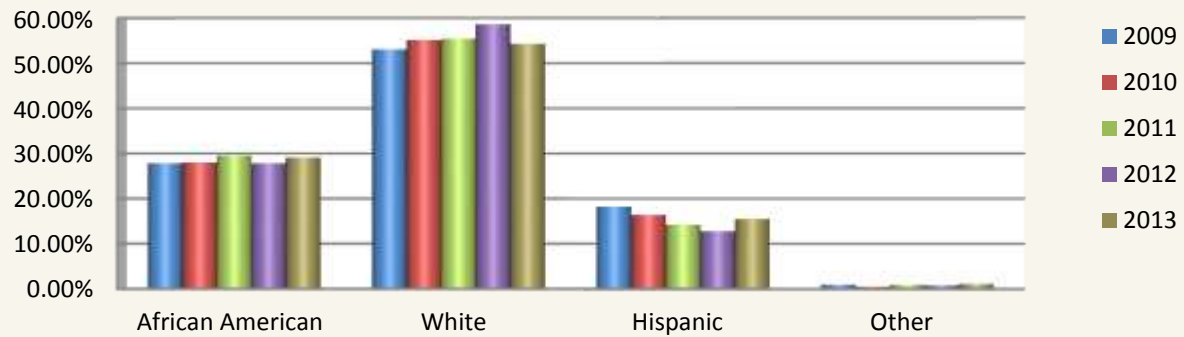
Intakes

(Jail, Weekenders, Home Detention, and Work Release)

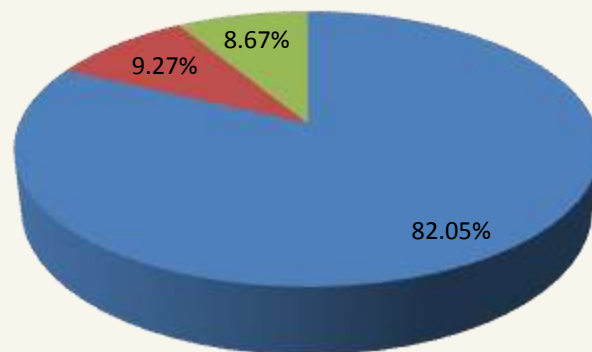




Race of Prisoners



2013 Inmate Residency at Intake

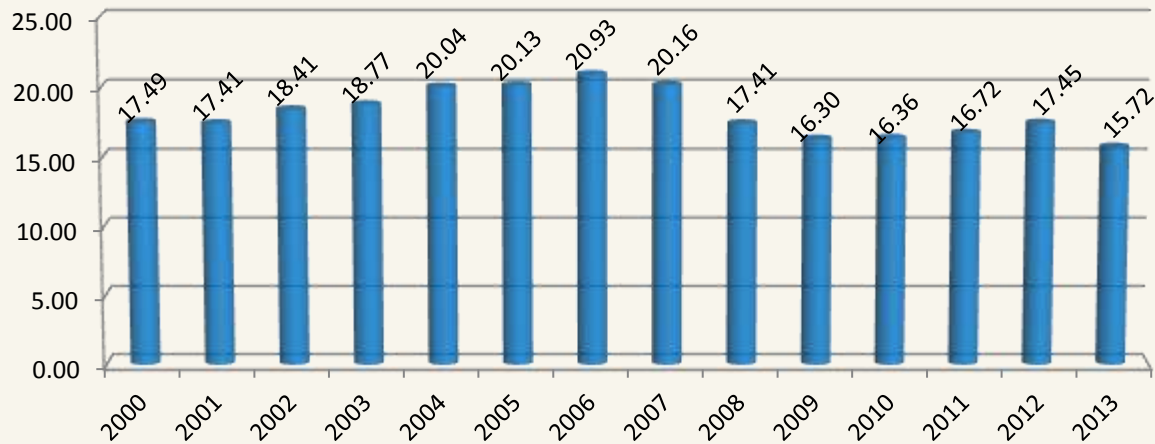


■ Frederick County ■ State of MD ■ Out of state

Top 10 Charges for 2013	#
DWI	538
Violation of Probation	535
Driving on Suspended License	469
Assault – Second Degree	443
CDS Possession – not Marijuana	331
Failure to Appear at Court	242
Driving without a License	234
Theft less than \$1,000	211
Violation of Parole	147
CDS Possession – Marijuana	141



Average Length of Stay (Days)



Video Bond Review - 2013

Video Bond Review Hearings

Males 900
Females 139
Extraditions 82

Video Bond Review Releases

Males 85
Females 16

Central Booking - 2013

Arrests Processed in Central Booking by Police Agencies in Frederick County

	FCSO	FPD	MSP	Thurmont	Brunswick	Other	Total
TOTAL	982	1489	295	54	53	10	2883

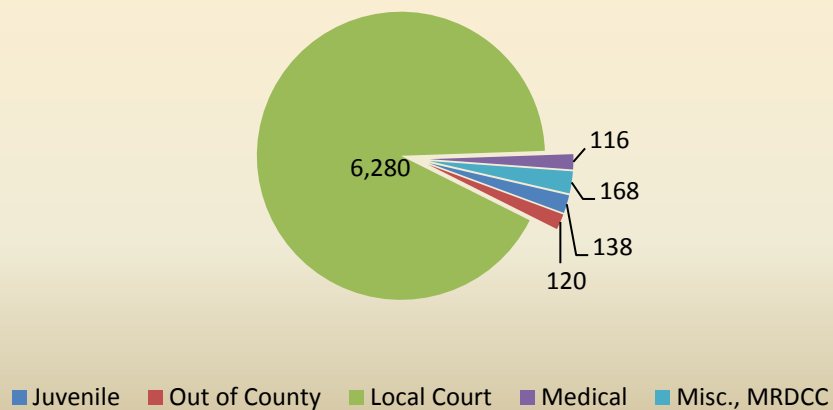
63.37%

Average Number of people committed to the Detention Center after being arrested and taken to Central Booking.

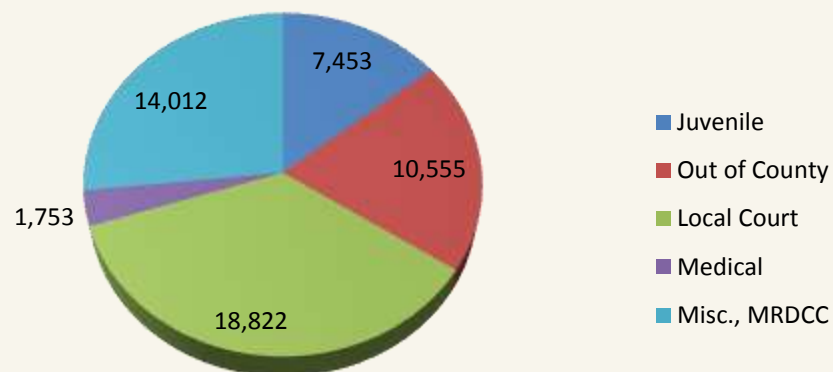


Transportation

Inmates Transported in 2013



2013 Transportation Mileage



Pretrial Services

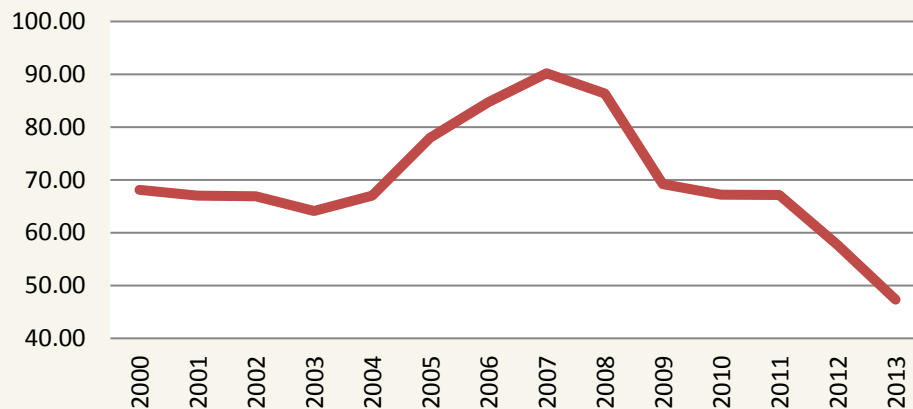
Cost savings to Frederick County by releasing inmates and supervising them until trial in 2013 was \$1,952,440.80.

Average number of people supervised a month was **53.58**.



Work Release

Work Release Average Daily Population



Alternative Sentencing

2013 Total Intakes from the Courts	956	Age Range	17-71
2013 Average Active Caseload	307.83	Intakes in PADDD Program	192
# Completed Community Service Hours	595	Intakes in 3 rd Millennium	275
# Dismissed from the program	293		

Home Detention

Number of Intakes	27	Average Number on Home Detention	4.01
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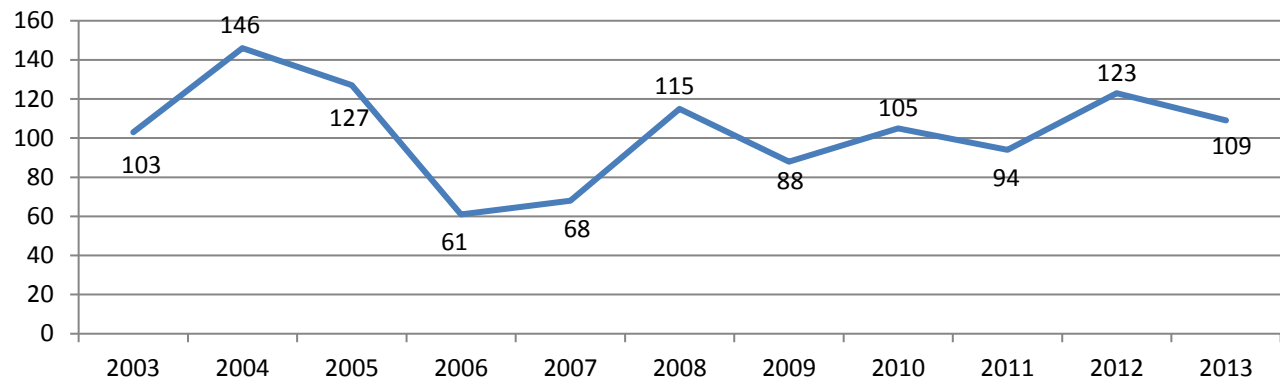
Inmate Services

# of Criminal History checks completed	1,154
# of Inmate grievances received	113
# of Inmate grievances resolved	109
# of housing moves reviewed	1,868
# of inmates paroled	60
# of inmate sentences calculated	788
# of Offenders housed under the age of 18	3
# of volunteer visits in 2013	1,028
# of hours volunteers visited	1,381.50



Inmate Grievances

Total Grievances Filed by Inmates



Number resolved at the Coordinator Level	99
Number resolved at the Director Level	4
Number resolved at the Bureau Chief Level	6

Inmate Programs

Number of Males attended Religious Services	3,720
Number of Females attended Religious Services	1,935
Number attended AA	925
Number attended Celebrate Recovery	52
Number attended Parenting Classes	241
Number attending Al-Anon	218
Number of Participants in Project 103	508



Medical Services

Hospital Admissions/# of inpatient days	12/51
Outside Consultations	145
Emergency Room Visits	36
Outside X-rays	16
In-house X-rays	471
In-house EKGs	58
Inmates seen by Physician	1074
Inmates seen by Dentist	235
Inmates seen by Optometrist	0
<u>Inmates seen by Staff:</u>	
A. Screens (Officers)	3424
B. Nurse Sick Call	2629
C. History/Physicals	1191
D. NP/PA	1665
Number of Positive PPDs	21
CXR and/or Treatment	369
Number of STDs	8
<u>HIV Tests</u>	
A. Number Tested	21
B. Number of Positive HIVs	1
Infirmery Admissions	368
Infirmery Total Inpatient Days	2063
<u>On-Site Specialty Clinics:</u>	
A. Hypertensive/Cardiac	119
B. Seizure Disorder	25
C. Diabetes	46
D. Pulmonary	49
E. Immunity	21
Inmates Screened for Reading Glasses	102
Treatments	3341
Finger sticks	3786
Emergency Visits to Medical	715
Vital Signs	5268
MRSA	3
Deaths	1
Rec Injuries (Requiring Transport)	18





Mental Health

Number of Inmates placed on Suicide Watch	125
Number of Inmates placed on Close Watch	91
Number of Inmates on watch over 2 weeks	17
Number of Psychiatrist Visits	1,304
Number of Mental Health Professional visits	1,632
Number of Case Manager visits	1,671

Food Services

Inmate Meals Served	393,245
Cost to feed an Inmate per Day	\$5.96

Fees Collected

Fees paid by the Inmates in 2013

Work Release Room and Board fees collected:	\$130,045
Home Detention Fees collected:	\$22,374
Alternative Sentencing Fees Collected:	\$31,800
Fees collected from P.A.D.D.D:	\$5,640
Fees collected from 3 rd Millennium:	\$4,760
Fees collected for Medications:	\$12,582
Fees collected for Inmate Medical Visit:	\$3,123

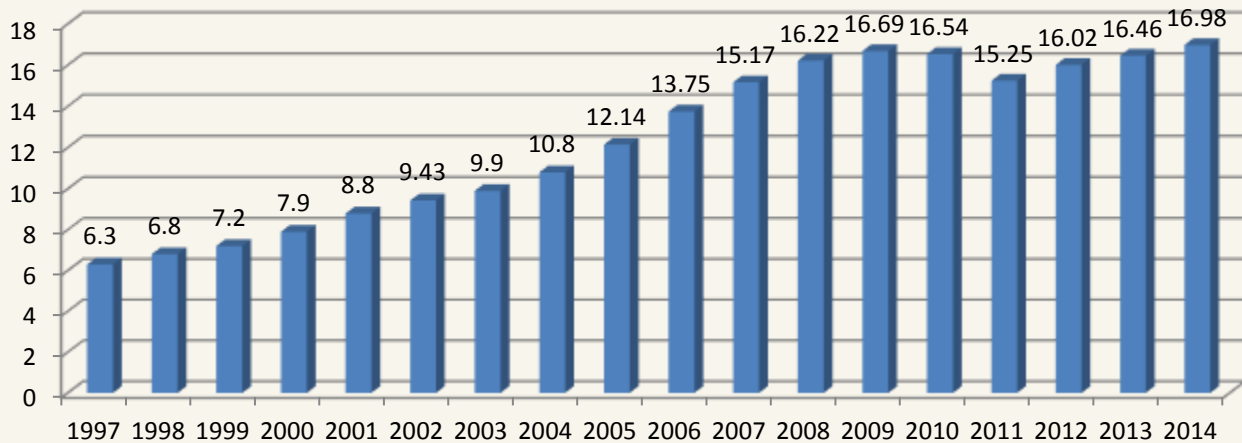
Officer Duties

Task	Number
Writing In-depth Incident Reports	2,760
Conduct Inmate Counts	2,190
Uses of Force	73
Use of the Restraint Chair	21
Jail Log Entries	705,167
Inmate Disciplinary Hearings	547
Supervising Inmate Recreation Sessions	1,243
Routine Facility Shakedowns	244
Security Inspections	52



Budget

Corrections Bureau Budget (Millions)



Training

2013 Training Hours

	Approved In-Service	Advanced Training	Orientation Programs	Academy Programs	Other (Roll Call, Briefing, etc.)
Corrections Bureau	10,628.0	2,183.70	2,640.0	2,160.0	762.0
Other Agencies	0.0	0.00	0.0	720.0	0.0
TOTAL:	10,628.0	2,183.70	2,640.0	2,880.0	720.0

In total, the Frederick County Sheriff's Office - Corrections Bureau provided a total of 19,051.70 hours of training during the 2013 calendar year.

Immigration

		<u>Country of Citizenship of those rolled over to 287g</u>			
IGSA Intakes	418	El Salvador	31.0%	Trinidad	1.4%
IGSA Releases	383	Guatemala	28.2%	Cameroon	1.4%
287g Rollovers	48	Honduras	21.1%	China	1.4%
IGSA Bond Outs	52	Mexico	14.1%	Singapore	1.4%



Facility Audits and Inspections

Maryland Commission on Correctional Standards

- 1983 to present
- Life, Safety, Health Issues



Maryland Correctional Training Commissions Regulations

- Correctional Officer Entrance Academy - 10 Weeks
- Counseling Staff/Cooks - 5 Weeks
- Annual In-Service Training - 18.0 Hours
- C.P.R./ First Aid or Maryland First Responder Training
- Supervisor Training Program - 1 Week
- Instructor Training Program - 1 Week
- Administrator Training Program - 2 Weeks



National Commission on Correctional Health Care

- 1983 to Present
- Medical Care/Programs (Doctors, Dentist, Mental Health Issues)



National Institute of Corrections

- Regional Training Site



Immigration and Customs Enforcement

- 287g Program
- IGSA Program
- Annual Audits to ensure compliance with Federal Standards



Inspection/Audits

Grand Jury (bi-annually)

Maryland Commission on Correctional Standards (MCCS)

National Commission on Correctional Health Care (NCCHC)

Frederick County Health Department (Food Service)

Maryland Occupational Safety and Health (M.O.S.H.)

Frederick County Fire Marshal

Maryland Police and Correctional Training Commission (MPCTC)

Maryland Division of Corrections (Records)

State Criminal Alien Assistance Program (SCAAP)

Immigration and Customs Enforcement (I.C.E.)

Fire Safety Equipment (Sprinklers, Fire/Smoke Detectors,
Fire Suppression equipment)

June and December

Three Year Cycle

Two Year Cycle

Annually

Two Year Cycle

Annually

Annually

Annually

Annually

Annually

Annually



Directory

Detention Center Main Number	301-600-2550	
Sheriff Charles A. Jenkins, Sheriff of Frederick County	301-600-1532	110 Airport Drive East Frederick, MD, 21701
Colonel David Benjamin Chief Deputy	301-600-3618	110 Airport Drive East Frederick, MD, 21701
Lt. Colonel William V. DeLauter Corrections Bureau Chief	301-600-2555	7300 Marcie's Choice Lane Frederick, MD 21704
Major David W. Ward Assistant Corrections Bureau Chief	301-600-2802	7300 Marcie's Choice Lane Frederick, MD 21704
Captain Timothy Selin Director of Administrative Services	301-600-3065	7300 Marcie's Choice Lane Frederick, MD 21704
Captain C. Steve Snow Director of Security	301-600-3067	7300 Marcie's Choice Lane Frederick, MD 21704
Lori Frazee Director of Inmate Services	301-600-2544	7300 Marcie's Choice Lane Frederick, MD 21704
Theresa Benner Director of Community Services	301-600-1723	7281 Marcie's Choice Lane Frederick, MD 21704
Administrative Division	301-600-3183	7300 Marcie's Choice Lane Frederick, MD 21704
Support Services	301-600-3068	
Technology	301-600-3142	
Accreditation	301-600-1807	
Fiscal Services	301-600-3004	
Personnel	301-600-2830	
Security Division	301-600-3470	7300 Marcie's Choice Lane Frederick, MD 21704
Shift Supervisor	301-600-3012	
Transportation	301-600-3020	
ICE Unit	301-600-6829	
Inmate Services Division	301-600-3002	7300 Marcie's Choice Lane Frederick, MD 21704
Medical Unit	301-600-3008	
Mental Health	301-600-2599	
Chaplain	301-600-3010	
Community Services	301-600-1724	7281 Marcie's Choice Lane Frederick, MD 21704
Work Release	301-600-1727	
Alternative Sentencing	301-600-1928	
Home Detention	301-600-2856	



FREDERICK COUNTY ADULT DETENTION CENTER

7300 Marcie's Choice Lane, Frederick, MD 21704

Phone: 301-600-2550

<http://www.frederickcountymd.gov/index.aspx?NID=684>